

May 2018

Dear Parent/Carer,

At ASSET Education we need to use and store some information about you and your child. You may be aware that there is new Data Protection legislation that comes into force on 25th May 2018. In order for the schools to function we need to hold your contact information on our database and in order for teachers to be able to do their jobs they need to hold pupil details including names, dates of birth and other information relating to assessment.

We will not need your consent in order for us to continue to...

- store your contact information on our systems in order to be able to contact you in case of emergency or to discuss your child's learning
- send you an email or text giving you information about your child's learning or school day
- use your child's photo or film them as part of a lesson or normal classroom learning activity within the school (photos are only be kept beyond the duration of a project if used as evidence of the quality of teaching and learning for an Ofsted or similar inspection)

We will not pass on your contact details to any third parties without seeking your consent to do so.

In order to continue to use some types of third party software in order to support teaching and learning, we now need to obtain your consent. We ask you to read, review and tick the following boxes in order to provide your consent...

Tick to consent

Seesaw - this is an online secure blog that we often use to show you your child's work, keep in touch on residential trips, for Pupil Parliament to communicate, etc	
Tapestry - this is an online tool used to give you access to your child's learning journey in Early Years	
So that we can continue to send you reminder emails about general school events by email or text message, we need you to provide your consent by ticking this box	
In order to set up and use any online payment tools that our schools use, we need to provide contact information including name, telephone, email to the service provider. If this is already set up for you, you will need to provide us with consent in order to continue using the system. If your school is not yet set up to use online payments, please tick here to give consent so that we can introduce at some point in the future	
As part of their learning we currently provide/ would like to provide children with a G Suite Account. This is an online suite of tools managed by us and is used to allow children to work collaboratively online. Children are given a log-in and can then use Google Calendar, Classroom, Drive, Docs, Mail, Sheets, Sites and Slides. When this is introduced to children there are strict rules and guidelines they need to follow and we oversee what they do. As part of G-Suite terms and conditions we require your consent to use these tools in lessons with your child.	

Tick to consent

Class Dojo - this is an online tool that is we often use to show you your child's work. Class Dojo can also used as a points system to reward good behaviour.	
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Photographs and films. We commonly use social media, school brochures, websites and press releases in order to spread good news stories about the schools. Often stories will end up on the internet and could be shared widely. We will not do this, without your consent which you can provide here by ticking this box	
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Please note that when we wish to name your child as well as use their photograph, eg for a special event, we will seek your consent on each occasion.

Often schools will film a school play or special event and distribute copies of the DVD to parents (sometimes this raises funds for the school, or just covers costs). If you are happy for your child to be filmed for this purpose, please tick this box.	
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Please note that without your consent we will not be able to use your data in some ways we have done previously. It is therefore important that you return this form to us.

If you change your mind at any time, you can let us know by emailing info@asseteducation.co.uk with your child's name and school or by calling your child's school directly, or just popping in to the school office.

If you have any other questions, please get in touch.

Yours sincerely

Dale Collins
Business Development Manager
ASSET Education

GDPR Parental Consent Form - please return to your School Office	
Name of child/children	
Class/Year group(s)	
Name of parent	
Signature of parent	
Date	

